

Hong Kong Offshore LNG Terminal Project

The Seventh Meeting for the Management Committee of the Marine Conservation Enhancement Fund (MCEF-MC)

Meeting Notes

Date and Time: 5 September 2023 (Tue) 14:00

Present (MCEF-MC Members):

- Prof. Nora TAM, Chairperson (Emeritus Professor, Department of Chemistry, City University of Hong Kong)
- Dr. CHEUNG Siu-gin (Associate Professor, Department of Chemistry, City University of Hong Kong)
- Prof. Joe SY LEE (Professor, School of Life Sciences and Earth System Science, Chinese University of Hong Kong)
- Dr. CHENG Luk-ki (Director, Green Power)
- Ms. Linda HO (Chief Executive Officer, Green Council)
- Ms. Karen LUI (Senior Manager - Environment, CLP Power Hong Kong Limited (CLP))
- Mr. Johnny KWONG (Chief Mechanical Engineer, Projects Division, HK Electric)

Absent with Apologies:

- Mr. Edwin LAU (Founder and Executive Director, The Green Earth)

Secretariat:

- Mr. James MA (Senior Manager - Environment, CLP)
- Ms. Sheila CHOW (Assistant Manager - Environment, CLP)
- Ms. Michelle LIN (Mechanical Engineer, Projects Division, HK Electric)
- Dr. Jasmine NG (ERM-Hong Kong, Limited (ERM))
- Mr. Raymond CHOW (ERM)
- Ms. Sally NG (ERM)
- Ms. Carina CHENG (ERM)

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1. Agenda Item 1 – Matters arising from Last Meeting

- 1.1. The Chairperson welcomed all Members to attend the Seventh Meeting and

presented the agenda of the Meeting.

- 1.2. Representative of the Secretariat informed the resignation of Prof. KC HO from MCEF Management Committee and appreciated his service over the years. As the majority of funding has been utilised to funded projects, it is proposed not to have replacement membership. All Members agreed.
- 1.3. Representative of the Secretariat informed members that clarification reminders were given to avoid duplicate submission of applications. No duplication submission of application was observed for this round.
- 1.4. Representative of the Secretariat briefed the progress of the funded projects and suggested that publicity and promotion of funded projects would be discussed as an AOB item.

2. Agenda Item 2 – Progress of Funded Projects

- 2.1 Representative of the Secretariat provided a brief overview on the funded projects and the anticipated timeline for submission of progress reports. The Chairperson acknowledged the anticipated timeline and reminded the Members to review progress and completion reports after initial checking by the Secretariat.

3. Agenda Item 3 – Application Assessment

- 3.1 Representative of the Secretariat provided a brief summary to the Members on the timeline and number of applications received, as well as funding duplication check for the Year 2022/23 Round 2 Marine Conservation Enhancement Fund (MCEF) Applications.
- 3.2 Representative of the Secretariat presented key items to facilitate Members' discussion of applications for funding recommendation and the payment terms and conditions, including year-round budget, potential funding duplication and partial funding agreeable to applicants.
- 3.3 The Members discussed the approach for considering each application.
- 3.4 The Chairperson reminded the Members to refrain from discussion on applications with conflict of interest. When discussing each of the applications, assessors were encouraged to voice out particular comments they might have on the applications, including content of the applications, experience of the applicant's team, merits or demerits, etc. for Members' discussion and consideration.
- 3.5 Representative of the Secretariat briefed Members on the applications and the Members without conflict of interest discussed the applications and recommended applications for funding based on the assessment results and other key considerations. The Members agreed that four recommended applications would receive partial funding support as indicated in the application forms and two other recommended applications would be asked for receiving partial funding support. The Members discussed and agreed that assessors' comments would be provided to the

unsuccessful applicants for reference.

[Post-meeting note: Overall, the Members agreed to recommend a total of 9 applications (MCEF22105, MCEF22107, MCEF22109, MCEF22112, MCEF22114, MCEF22116, MCEF22117, MCEF22118 and MCEF22119) for funding.]

4. Agenda Item 4 – Anticipated Timeline of Upcoming Activities and Tentative Schedule of Next meeting

- 4.1 Representative of the Secretariat briefed Members on the timeline of upcoming activities for funding award Steering Committee meeting would be held in September / October 2023 for approval of MCEF-MC's recommended applications. The Secretariat would prepare the funding agreements including payment schedule and terms and conditions for agreement with successful applicants in November 2023.
- 4.2 Representative of the Secretariat informed Members that after effecting the recommended applications for this round, the budget for MCEF would be used up. The MCEF would not be open for applications.

[Post-meeting note: Steering Committee meeting is scheduled to be held on 30 October 2023.]

5. Agenda Item 6 – AOB

- 5.1 The Chairperson raised the publicity of funded projects to different stakeholders on marine conservation. Members suggested organizing site visits / seminars for the public but it would require further resources from the funded projects. A systematic categorization of funded projects would be preferred to deliver messages to relevant stakeholders matching the objectives of the funds. Another suggestion was to make promotional videos by the project teams. Members also suggested incorporating outcomes of the funded projects into the existing educational program of CLP and HK Electric to the public if resources were available. The Secretariat welcomed the suggestions from the Members and would investigate the appropriate ways for funded projects' publicity, taking into account their progress and outcomes.
- 5.2 Members proposed to seek Steering Committee's agreement to utilize the remaining budgets of the funds for publicity purpose. Collaboration with schools for promotion of funded projects was also suggested. The Chairperson mentioned that an additional budget for publicity would be beneficial if the total funding amounts were fully utilized by the funded projects.
- 5.3 The Chairperson suggested that the next meeting would be arranged if necessary, depending on the acceptance of funds for the Year 2022-23 Round 2 recommended applications, progress of funded projects, and publicity of funded projects. Members supplemented and agreed that circulation through email was sufficient to review the

progress of funded projects.

[Post-meeting note: The Members were informed via email on 25 September 2023 that Ms. Sharon LEE has taken up Mr. Eric CHAN's role as the Chairperson of the Steering Committee, and Mr. Edward CHIU has succeeded Mr. Daman LEE as a Steering Committee member.]

The meeting was adjourned at 16:25.